

REGISTRATION REQUIREMENTS

1. **RESIDENCY** Requirements are:

- a. *If you live in Highlands Intermediate School district,*
 - 1. Rental agreement and one utility bill (in your name). OR
 - 2. Two utility bills in your name.
- b. *If out of district,*
 - 1. Copy of approved geographic exception.
- c. *If residing with someone other than natural parents,*
 - 1. A legal document showing custody.
 - 2. Rental agreement and one utility bill (in your name). OR
 - 3. Two utility bills in your name.
- d. *If residing with natural parents but in someone else's home,*
the following must be met:

****From the home owner:**

- 1. A notarized letter (stating where the family and child reside)
- 2. Rental agreement and one utility bill (in your name) OR
Two utility bills for proof of residency of home owner.

****From the parents:**

- 1. Two bills in his/her name.

2. **HEALTH** Requirements:

- a. A tuberculin (Mantoux) test within one year of school entry date.
- b. A physical examination within one year of school entry or if entering a Hawaii School for the first time.
- c. 7th Grade Physical Examination.
- d. The complete series of required immunizations. (Now also includes Tdap, MCV, HPV, HepA)

Temporary admission to school will be granted with doctor's statement (with the date/time of next visit) indicating the initiation of the immunization series.

3. **BIRTH CERTIFICATE** if not coming from DOE school.

According to HRS§710-1063, falsification on a government application is a misdemeanor and that when such a violation is found, the child will return to the school where he/she should properly be attending. The DOE may pursue prosecution at its discretion.