

PWCA Checklist for Blended/In Person Learning

Health & Safety

- Principal or designee with the HK nurse conducts a school campus walkthrough to ensure that classrooms, common spaces, health rooms, isolation room, and hand sanitizing/hand washing stations are ready for staff and students.
- School has in place policies and communication plans to prevent spread of infection
 - Stay at home when sick
 - Use mask and protective equipment appropriately
 - Stress the importance of keeping hands away from eyes, nose, mouth
- Has provided resources and education to staff and students about hand washing best practices
 - Recommended resources for students
 - [HIDOE Take Action for Wellness - Preventing the Spread of Germs](#)
 - [ETR Handwashing Lessons](#)
 - [Sesame Street in Communities - Healthy Hygiene](#)
 - [Scholastic - Mask Wearing, Social Distancing, and Handwashing](#)
 - [Cincinnati Children's - Stop Germs from Spreading](#)
 - Recommended resources for staff (DOE Opening of the year training videos).
- School has an established routine for monitoring compliance of basic student health documentation (emergency forms, immunizations, TB)
 - Current plan for checking compliance of emergency forms (Contact details must be current)

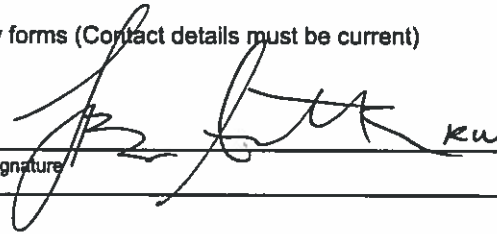
Chantelle Bawista

1/6/2022

Hawaii Keiki Representative Printed Name

Date

Signature



Facilities

- Cleaning/disinfection plan includes schedule for at least daily cleaning high touch surfaces throughout the day and additional cleaning as needed
 - Person(s) responsible for cleaning
 - Availability of cleaning/disinfection supplies
 - School has appropriate signage about frequent handwashing, cough etiquette, nose blowing, wearing of masks, physical distancing, stay home when ill). Signage locations should include:
 - Entrances
 - Dining areas
 - Restrooms
 - Classrooms
 - Administrative offices
 - Teacher break areas
 - Cafeteria
 - Auditorium
 - Janitorial staff areas
- [IS & HS Sample](#)
[ES Sample](#)
- School has a plan for monitoring the supply and process for reordering PPE
 - 60 day PPE supply drop shipped by state DOE office.

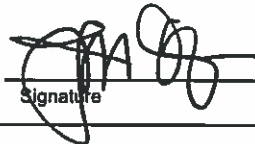
Jon Onyajo

12/4/20

ASA Printed Name

Date

Signature



PWCA Checklist for Blended/In Person Learning

Operations

- Administration/staff has reviewed the [DOE Health/Safety Handbook](#) and [CDC's Readiness and Planning Tool](#) to prevent the spread of COVID-19 in K-12 schools.
- [COVID Response Team](#) identified, roles and responsibilities defined. Use link to access form and submit to M. Kravich, CAO.
- School has developed and implemented site specific communication resources (plan for organizing students and staff while physical distancing, accommodation for students with special healthcare needs or disabilities, protocols for arrival/dismissal)
 - Learning Model for "blended learning" and "opt in"
 - Physical distancing plan for recess.
 - Physical distancing plan for breakfast/lunch
 - General physical distancing plan on campus
 - Start times and end times
 - Protocols for arrivals and dismissals
 - Accommodations for students with special needs
 - Health related staff training needs
- School has a specific staff and parent communication strategy (i.e. home-based symptom screening, health concerns, return to school policy, etc.) on websites, email, social media accounts
 - Communication plan with school community
 - Communication plan for parents and community stakeholders
- School has developed specific plans and preparation for when someone gets sick (isolation room, waiting room for pick-up, etc.)
 - Path to health room that minimizes exposure to other students/staff
 - Location for ill children (isolation area)
 - Designated staff to monitor the isolation area
 - Location for students to wait to be picked up
 - Plan for if parents/guardians cannot be reached
 - Personnel assigned to track attendance for COVID-19 cases
 - Who covers the health room if the SHA is absent
 - Plan for teacher absences
 - Plan for other DOE staff absences
 - Plan for response to positive COVID case
 - Plan for response to close contact with positive COVID case
- Limiting nonessential visitors/external groups
- Discontinue large gatherings/activities that do not allow for physical distancing
- DOH indicators support Blended Learning.
 - School facilities at no more than 50% capacity
 - Transportation at no more than 50% capacity
 - Sufficient staffing levels to meet the requirements of the model

Administrator/Designee Printed Name

Date

Signature

Amy Martinson 12-4-20 Amy Martinson

PWCA Checklist for Blended/In Person Learning

- All Indicators for in person learning have been addressed for Blended Learning Model.
- Unable to address all indicators for in person Blended Learning Model.

Highlands Intermediate
School Name

Amy Martinson 12-4-20
Principal Printed Name Date

Amy Martinson
Signature


Complex Area Superintendent Printed Name Date

JAN 14 2021
Date

Keith Hui, PW CAS
Signature